

Centricity RA1000 Workstation

Quick Reference Guide for Viewing a Historical Report

Options to view historical reports


- **Option #1**

With an exam open, click on the **synch report**  icon in the title bar of an image for a historical exam. The report palette will display. Close using the “x” in the upper right corner of the report palette.


- **Option #2**

Without an exam open, single click on an exam in the worklist of the Work Modes or Patient Jacket palette for the exam you wish to view a report.



If the report palette is opened, the palette will update to display the report. If the

report palette is not displayed, click on the synch report icon  to view the report palette.

Report Palette Viewing

- The **Report Palette** appears when you first log on to a Centricity Workstation or if you save the report palette as part of **My Desk Top** view.
- Patient information is displayed at the top of the Report Palette. Click the  button to expand and review additional patient information.
- The report palette will synch to an exam when displayed, or when you click the synch report icon for the exam that is highlighted in the Patient Jacket or Work Modes Palette.

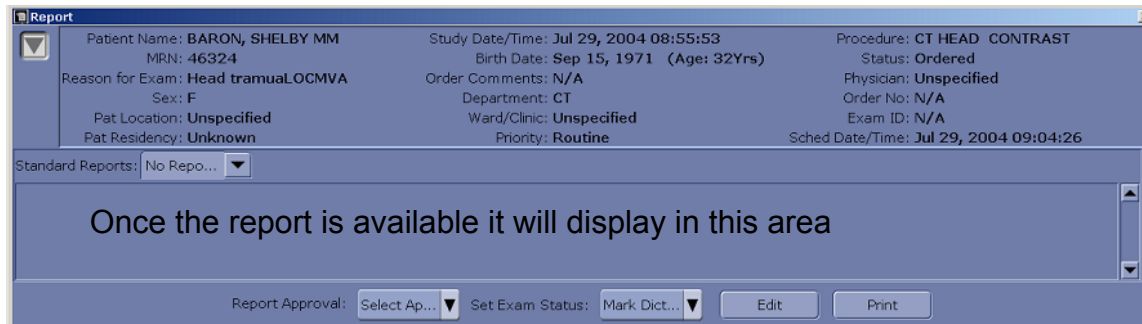
Viewing a Report through the Comp Button in the Title Bar

- With an exam open,
- Click on the **Comp** drop down menu in the title bar of a displayed exam. 
- Select **Patient Jacket**.
- Patient Jacket displays on monitor.
- Single click on an exam in the **Patient Jacket**
- Select the **Sync Report** button. 
- The report synchronizes with the selected exam.

Synch Report Icon and Comp Button in Title Bar of Open Exam



Report Palette



Report header information is configured based on information sent to Centricity from your Radiology Information System (RIS). The body of the report is embedded into the Centricity report palette from information received from your RIS.