



Centricity RA1000 Workstation

Quick Reference Guide for LAYOUT MANAGER

Layout Manager can be accessed 2 ways:

- 1) Patient Jacket Open on Screen - click the double line at the bottom of the palette & drag up to view layout manager (Small up and down arrows in the bottom left corner will open and close layout manager in patient jacket palette once it has been expanded in this manner.)
- 2) COMP Button –open exam & hover mouse over the COMP Icon, select Patient Jacket from drop down and open view as discussed above.

Option One: Select exam in Current Patient Jacket to be displayed

- **Select the exam to be displayed** from the current Patient Jacket by **Highlighting** (single left click) **the exam**
- **Highlight** (single left click) a specific **series** or select **ALL** to be displayed from the list in the layout manager

Option Two: Select exam from another Patient Jacket to be displayed

- **Filter** the exam to be displayed from the **worklist** in the **Work Mode Palette**
- Select the **exam to be displayed** from the **Patient Jacket**
- **Highlight** (single left click) **the exam** to displayed
- **Highlight** (single left click) a specific **series** or select **ALL** to be displayed from the list in layout manager

Monitor or Monitor Region to display exam

- Determine the monitor region you wish to use for viewing series
- **Drag** (left click and hold) **and drop** the series into the **small monitor region** in the layout manager
- **Series** will load in full screen view



Monitor regions, format, and connect multi-monitor feature will remain the same unless you change prior to drop and drag of series into layout manager.

Trouble

- Call your facility's Help Desk or contact your System Administrator.