



Centricity RA1000 Workstation

Quick Reference Guide for Basic Rules for DDP Management

- **DDPs are monitor configuration specific.** What is built for a 3-monitor configuration will not work on a 4-monitor configuration.
 - *Note:* This will be different for facilities with both 2 and 3 monitor workstations. DDP's created on a 2-monitor workstation will display on a 3 bank; however, if this DDP is re-saved on a 3-monitor workstation, it will no longer be valid for the 2. Therefore, it is recommended that DDP's be created for each monitor configuration, noting the number of monitors in the name – CT HEAD W Comp 2BK KL.
- **Every Exam Procedure must have 2 DDPs per monitor configuration.**
 - One DDP will define how the exam will hang if there is **NO COMPARISON**
 - One will define how the exam will hang if there is a **COMPARISON** available.



In order to automatically display comparisons, the Include Comparison button in the Work Modes or Patient Jacket Palette must be checked. If this is not checked, the non-historical DDP will apply, even if the patient has a valid historical exam.

- **Each Exam Procedure must be discretely linked to the above 2 DDPs per monitor configuration.** If an exam procedure is linked to more than 2 DDPs, you may see inconsistent performance.
- **When saving DDPs, make sure you select all of the Exam Procedures that can use the hanging protocol format.** You should consider linking as many Exam Procedure Descriptions to a DDP as will meet your requirements. For example, if you create a hanging protocol for a CT Abdomen / Pelvis, could the same format also work for a CT Chest / Abdomen / Pelvis? The fewer DDPs you have, the easier they will be to manage.

- **Choose Window/Level, Magnification, or Image Orientation only if required for your DDP.** If your hanging protocol does not require specific application of these features, then these should be left blank. For example, if your technologists specify window/level values at the modality, then PACS will typically display these settings. If you want the ability to display the same series side-by-side at different window/level values for comparison (overriding the default settings), then you should select these options. For example, one series can be displayed with Lung W/L and one displayed in Bone.



Force DDP Tool Parameters by Default found in Utilities-Preferences-Display Preferences must be selected for the above saved attributes to be applied when opening a study with a DDP that has window/level, magnification and or image orientation defined.



If saving the above attributes as part of a DDP, remember *all* images displayed in that monitor region will display with that attribute. For example, if you saved the Lung Window/Level in one monitor region, any study displayed in that region (if displayed from the Comp button) will display with the DDP's saved W/L.

- **Do not use special characters in the name of your DDP. Special characters, including forward slashes (/), commas (,), and periods (.) can interfere with DDP performance and are to be avoided.** The only characters that are acceptable in a DDP name are letters, numbers, hyphens (-) and the plus sign (+).
- **Utilize the following format when naming your DDP:**
(Modality)(Description)(W or WO Comparison)(Monitor Config)(Initials)

CT	Body	No Comp	4 Bk	GS
MR	Brain	Comp	3 Bk	GS

This format will help you identify what the DDP is designed to do when looking at a list of DDPs in the future. In addition, the creator's initials will help you identify the source of the hanging protocol if there are problems in the future.
- **Delete unused DDPs.** Having too many DDPs in your user account can cause confusion in the future.

Trouble

Call your facility's Help Desk or contact your System Administrator